



MSc & MA programs

Admission process and enrolment

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Take part in the program's admission process:

In order to enrol on any of our MSc and MA programs you must first go through an admission process. During this process you will be assigned one of our **Program Advisors**, who will manage your application and be your contact person for any questions you may have. In order to process your admission you simply have to follow the instructions below:

1. Fill in the program's **online application** form
2. Pay the admission fee by credit card or bank transfer (120€)*
3. Upload the required documents to eRegistrar, our online admissions platform
4. Have an admission interview (20 min interview)
5. Get your resolution from the Academic Admission Committee

All our MSc and MA programs operate on a rolling basis admission process. Once you upload all the required documents, you will receive your admission result in the next 20 days.

The MSc and MA programs are official Masters, which means that they have limited spaces: the sooner you apply, the greater your chances of being admitted.

*Admission fee:

- The admission fee will be refunded only if the applicant is not admitted to the program or the program is cancelled.
- The admission fee will not be refunded if the applicant interrupts the registration process before enrolling on the program.
- The admission fee will be deducted from the program's tuition fees to all enrolled candidates. Please note that when paying for the admission fee by bank transfer you will be required to introduce your program code as stated below:

Program Codes

Master of Science in Finance and Banking: 1529

Master of Science in International Business: 1526

Master of Science in Marketing: 1555

Master of Science in Management:

— **General Program: 1506**

— **Specialization in Business Analytics: 1520**

— **Specialization in Entrepreneurship: 1521**

— **Specialization in Marketing: 1519**

— **Operations and Supply Chain Management: 1562**

Master of Arts in Communication Management: 1560



Preparation of your application documents

In order to process your application successfully you will need to submit a serie of documents that the Admissions Committee will need in order to evaluate if your profile fits the program. A copy of the following application documents will be required from you:

- ☒ Scanned copy of the student's Bachelor's Degree
- ☒ Scanned copy of the student's Transcript of Records. Make sure it includes your university grading system or your GPA (Grade Point Average)
- ☒ Scanned copy of the student's Passport/ID
- ☒ Statement of purpose or videocurriculum
- ☒ CV
- ☒ Photo (.jpg)
- ☒ 2 academic recommendation letters (1 professional letter of recommendation optional)

» If you still don't have your Bachelor's Degree, just submit your current Transcript of Records for the time being. Once admitted, you will have time to present your Bachelor's Degree up until the beginning of the program. **Please, note that only students who have obtained their final Bachelor's Diploma will be able to participate in the program.**

» Only if your university degree and Transcript of Records are written in a **language** other than Spanish, Catalan, English, French, Italian or Portuguese you will need to provide a sworn translation into Spanish, Catalan or English.

Do I need to take the GMAT test?

For the MSc in International Business and MSc in Marketing, GMAT is not strictly required.

For the **MSc in Finance and Banking and MSc in Management (and specializations)**, GMAT is:

- » **Required** for students from non-analytical Bachelor's Degrees (Humanities, Communication, Tourism, Law, Politics etc.). You must comply 650 points as a minimum score.
- » **Not required for students** from analytical related Bachelor's Degrees (Economy, Business and Administrations, International Business, Statistics, Engineering, Maths, Physics, etc.).

As the **MA in Communication Management** is not an analytical program, GMAT test is not required.

Submitting official proof of English level

Remember that in order to be successfully enrolled, the presentation of an official English certificate is an essential admission requirement.

The required minimum scores are:

- TOEFL IBT: > 100
- TOEFL PBT: > 575
- TOEFL CBT: > 235
- CAE: C1
- IELTS: > 6.5
- Duolingo: > 115

If you do not have your English results at the time of admission, you will be required to provide it two months before the starting of the course. **Admissions without an official English certificate will be considered conditional until the certificate is provided.**

Only applicants whose mother tongue is English don't need to present an English certificate or who have completed their full Bachelor's Degree at an English-speaking university must submit written evidence that the language of instruction of their studies was English.

Please, note that failure to provide the required English certificate may result in denial of your participation in the program.

How do I write my Statement of Purpose?

Your statement of purpose (motivation letter) or videocurriculum must be done in English. It should answer the following questions:

- » What are your short-term goals after your program? What skills and knowledge are you seeking to develop in order to achieve your goals?
- » What are your long-term career goals?
- » Why do you think UPF Barcelona School of Management is different from the other schools to which you are applying? Why do you feel our school is a good fit for you?
- » If you think of any other information you would like to provide that gives added value to your candidacy, don't forget to write it.

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Enrol on the program

Once you are admitted, you will be sent an Admission Pack with further instructions on how to enrol on the program. Further to this, you will be required to undertake the following actions before the beginning of the program:

1. Present officially stamped hard copies of the following documentation at our institution:

- Transcript of Records (including GPA)
- Bachelor's Degree

Remember that if your Bachelor's Degree and Transcript of Records are written in a language other than Spanish, Catalan, English, French, Italian or Portuguese, they must be accompanied by an officially sworn translation into English, Spanish or Catalan.

If you have a **non-EU university diploma**, the aforementioned documents and translations must be duly legalised by the corresponding institutions of your country of origin. We strongly recommend that you check our international document legalisation requirements on our website for detailed instructions regarding the correct validation of your application documents.

For more information:

<https://www.bsm.upf.edu/en/international-students>

2. Pay for the program's tuition fees:

- **1st instalment:** 25% of the program tuition fees (reservation fee). To be paid on the day stated on your admission letter. Payment of the reservation fee is mandatory in order to ensure a place on the program.
- **2nd instalment:** 75% of the program tuition fees. To be paid **15 days before the master's beginning.**

3. If you are a **non-EU student** or you have a **non-EU university diploma** you will have to deal with bureaucratic procedures such as visa application or the legalisation of your academic documents. Should this be your case, we suggest you to allow yourself two or three months to get things organized. **Once your documents have been submitted and the payment has been received, you will be officially enrolled at UPF Barcelona School of Management!**

Admission Process

Apply on your program's website

Pay the admission fee (120€)

Upload your application documents

Have a Skype admission interview

Academic Admission Committee

Check the admission resolution

**Welcome to UPF
Barcelona School
of Management**



Talent Scholarships

Welcome to **UPF Barcelona School of Management**, Pompeu Fabra University's management school, one of the highest-rated Spanish universities in **international rankings**.

If you would like to be part of our multidisciplinary ecosystem, do not hesitate to apply for the **Talent Scholarships** we offer each year so you can prove your talent and motivation to transform yourself and your environment.

Talent Scholarships

These are awarded to master's degree students with an exceptional academic, professional or personal background.

Talent Scholarships cover 25% to 50% of the total fees, which may be extended to 75% if you can prove you are in a complex financial situation.

[View the application requirements](#)



Partner Talent Scholarships

If you have graduated from any of UPF Barcelona School of Management's partner universities, you can join the new Partner Talent Scholarships program, which will cover up to 50% of the total fees.

[View the application requirements](#)



→ If you need more information, visit [our website](#) or write to us at info@bsm.upf.edu

[See the master's degrees and postgraduate programs we offer](#)



UPF Barcelona School of Management is looking forward to growing your talent through training based on academic rigour and preparing you to be part of an ecosystem where talented professionals become key players in the future of companies and organizations.